



# COUNTY OF PRINCE GEORGE

Finance Department

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*Betsy Drewry*  
Director of Finance

## MEMORANDUM

To: Mr. Percy Ashcraft  
County Administrator

From: Betsy Drewry, Director of Finance *B. Drewry*

Date: June 20, 2017

Re: Police/Sheriff Vehicle Purchase Appropriation

As part of the fiscal year 2018 adopted budget, the County included \$400,000 of debt issuance for the purchase of Police vehicles. Vehicle replacements purchases have been recommended at a rate of 10 vehicles each year over the course of the next three years (years 1 and 2 complete FY2016 and FY2017). This will refresh the entire fleet over the course of five years and if repeated every year thereafter, will continuously keep the fleet in a five year replacement cycle. The purchase of the 10 Police vehicles is estimated to cost just under \$400,000.

The vehicles will be purchased from the state contract. Attached is a document that shows which vehicles are recommended for replacement and recommendations of what vehicles to purchase for the Police Department.

The purchase of two vehicles for the **Sheriff's Department** is planned through the **FY2018 operating budget** and these vehicles are **not included** in this agenda item or appropriation.

An appropriation of the funds and a reimbursement resolution are attached for the Board's consideration and approval. The reimbursement resolution is needed in order for the County to issue the debt in the spring of 2018 and reimburse ourselves for the purchase being made. If you have questions/concerns, I am available at your convenience.

### Expenditure:

0311-03-100-3103-48105-3103	Public Safety Vehicles	\$400,000
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### Revenue:

0311-40-900-8115-341401	Debt Proceeds	\$400,000
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c.c. Keith Early, Chief of Police  
George Poulson, Director General Services

Ralph Summerson, Fleet Manager  
Leigh Primmer, Purchasing Officer

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 11<sup>th</sup> day of July, 2017:

Present:

William A. Robertson, Jr., Chairman  
Donald R. Hunter, Vice-Chairman  
Alan R. Carmichael  
T. J. Webb

Vote:

A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

RESOLUTION; APPROPRIATION (\$400,000 POLICE VEHICLE PURCHASE)

BE IT RESOLVED That the Board of Supervisors of the County of Prince George this 11<sup>th</sup> day of July, 2017, does hereby authorize the following increase of funds within the 2017-2018 Budget, such line items increased as follows, which monies to be expended for purposes authorized and approved by the Board of Supervisors of the County of Prince George:

<u>FUND/ORGANIZATION</u>		<u>AMOUNT</u>
<u>Expenditure:</u>		
0311-03-100-3103-48105-3103	Police Vehicle Replacement	\$400,000
<u>Revenue:</u>		
0311-40-900-8115-341401	Debt Proceeds	\$400,000

A Copy Teste:

\_\_\_\_\_  
Percy C. Ashcraft  
County Administrator

Board of Supervisors  
County of Prince George, Virginia

Resolution

At a regular meeting of the Board of Supervisors of the County of Prince George held in the Boardroom, Third Floor, County Administration Building, 6602 Courts Drive, Prince George, Virginia this 11<sup>th</sup> day of July, 2017:

Present:

Vote:

William A. Robertson, Jr., Chairman  
Donald R. Hunter, Vice-Chairman  
Alan R. Carmichael  
T. J. Webb

A-2

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, which carried unanimously, the following Resolution was adopted:

**RESOLUTION OF OFFICIAL INTENT TO REIMBURSE  
EXPENDITURES WITH PROCEEDS OF BONDS  
OR OTHER INDEBTEDNESS**

**WHEREAS**, the Board of Supervisors (the "Board") of the County of Prince George, Virginia (the "County") has previously determined to undertake the Purchase of 10 Public Safety (Police) Vehicles (the "Purchase");

**WHEREAS**, the Board currently expects that the cost of the Purchase, excluding the costs of the financing thereof, will be approximately \$400,000;

**WHEREAS**, the Board currently expects to incur long-term indebtedness in an amount now estimated at \$400,000 to pay a portion of the costs of the Purchase, which indebtedness may take the form of tax-exempt bonds or other types of debt; the proceeds of such indebtedness may be used either for paying costs of the Purchase directly or for repaying other indebtedness previously incurred for the Purchase or for a combination of such purposes; and

**WHEREAS**, the County may also advance its own funds to pay expenditures relating to the Purchase (collectively, the "Expenditures") prior to receiving reimbursement for such Expenditures from the proceeds of tax-exempt bonds or taxable debt, or both;

**THEREFORE, BE IT RESOLVED**, by the Board of Supervisors of the County as follows:

1. The County intends to utilize the proceeds of tax-exempt bonds or notes (the "Bonds") or to incur other debt to pay Purchase costs in an amount not currently expected to exceed \$400,000.
2. The County intends that the proceeds of the Bonds be used to pay or reimburse the County for the payment of Expenditures made after the date of this Resolution or made within 60 days prior to the date of this Resolution or Expenditures which are incurred for certain preliminary costs such as architectural, engineering, surveying, soil testing, bond issuance expenses and the like. The County reasonably expects on the date hereof that it will pay or reimburse the Expenditures with the proceeds of the Bonds or other debt.
3. Each Expenditure will be, unless otherwise approved by bond counsel, either (a) of a type properly chargeable to a capital account under general federal income tax principles (determined in each case as of the date of the Expenditure), (b) a cost of issuance with respect to the Bonds, or (c) a nonrecurring item that is not customarily payable from current revenues.
4. The County intends to make a reimbursement allocation, which is a written allocation by the County that evidences the County's use of proceeds of the Bonds to reimburse an Expenditure, no later than 18 months after the later of the date on which the Expenditure is paid or the Purchase is placed in service or abandoned, but in no event more than three years after the date on which the Expenditure is paid. The County recognizes that exceptions are available for certain "preliminary expenditures," costs of issuance, and certain de minimis amounts.
5. The Board intends that the adoption of this Resolution confirms the "official intent" of the County within the meaning of Treasury Regulations Section 1.150-2 promulgated under the Internal Revenue Code of 1986, as amended.
6. The County Administrator and other officers of the County are hereby authorized and directed to take such actions, in consultation with the County's counsel, as may be necessary or desirable to implement the planning and structuring of the Bonds, including but not limited to negotiations with lenders or investment bankers for the Bonds, the selection of bond counsel to supervise the issuance of such Bonds and the engagement of such other professionals as may be necessary or desirable to assist the County in this process, but such officers shall not obligate the County on such Bonds without further approval by the Board.
7. This Resolution shall take effect immediately upon its passage.

A Copy Teste:

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Percy C. Ashcraft  
County Administrator